



# Plaza Hawaii Kai

☞ A Quality Condominium ☜

6770 Hawaii Kai Drive, Honolulu, Hawai'i 96825

Plaza Office 808-395-4322

Security 808-265-9072

After Hours 808-460-2522 (emergency only)

Email: [Plazahawaiiikai@hawaii.rr.com](mailto:Plazahawaiiikai@hawaii.rr.com)

Website: [www.touchstoneproperties-hawaii.com/plaza-hawaii-kai](http://www.touchstoneproperties-hawaii.com/plaza-hawaii-kai)

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## October 2023

### **Board Meeting**

The next AOA Board Meeting will be held on Monday, November 13, at 6:30. The meeting will be held in-person in the Community Room. All owners are invited to attend.

### **Management Changes**

Mike Bravo, Resident Manager, has taken another position, effective October 13. We thank him for his contributions to PHK and wish him success in his new job.

Greg Stancil has returned to PHK, as the Site Manager, effective October 10. Greg was the R.M. from January 2020 to February 2022. Greg's hours are posted on his office door. You can contact him at 808-395-4322 or by email at [plazahawaiiikai@hawaii.rr.com](mailto:plazahawaiiikai@hawaii.rr.com). In an emergency, he can be reached at 808-460-2522 by text or phone. The security guard's after-hours number is 808-265-9072. We welcome Greg back to PHK and are glad he decided to return from retirement!

### **Site Manger Office Hours**

Monday 8:00am-5:00pm

Tuesday 8:00am-5:00pm

Wednesday 8:00am-12:00

Thursday 8:00am-5:00pm

Friday 8:00am-5:00pm

### **Upcoming Holidays**

The PHK Office will be closed and staff have the day off on the following holidays:

Veteran's Day (observed):

Friday, November 10

Thanksgiving:

Thursday, November 23

### **Building Maintenance**

#### **Schedule**

The schedule for routine building maintenance, for this calendar year, is included on the back of this newsletter.

#### **Chickens, Roosters, and other Fowl**

Our groundskeeping contractor continues to work to remove chickens and roosters from the PHK. Please do your part by not feeding the chickens, roosters, ducks, pigeons, feral cats, or other wildlife.

### **Neighbors Helping Neighbors**

Gisela, one of our residents, needs assistance walking her small dog, Coco. If you interested in helping, send a text to her at 530-228-5600.

If you know of others who could use a helping hand, or if you need neighborly assistance, please send an email to [plazahawaiiikai@hawaii.rr.com](mailto:plazahawaiiikai@hawaii.rr.com). Greg will forward requests to the Board for consideration in future newsletters.

### **PHK Website**

Touchstone hosts the PHK website. If you are looking for a copy of the House Rules, the Insurance Summary for the PHK master policy, Guest Registration forms, the Application for Alterations, etc. check out the website at [www.touchstoneproperties-hawaii.com/plaza-hawaii-kai](http://www.touchstoneproperties-hawaii.com/plaza-hawaii-kai)

### **Newsletter**

If you have suggestions or want to provide material for the newsletter, please send them to Greg at [plazahawaiiikai@hawaii.rr.com](mailto:plazahawaiiikai@hawaii.rr.com).

**Routine Maintenance Schedule** (dates listed are subject to change due to weather or other circumstances)

| <b>Activity/task</b>  | <b>Frequency</b> | <b>Scheduled Date(s) in 2023</b>                            |
|---|------------------|---|
| Pest Control (common areas)   | Monthly          | 3 <sup>rd</sup> Thursday of Every Month<br>(Nov 16, Dec 21) |
| Pest Control (in-unit service)<br>Schedule with RM (paid for by Resident) | Quarterly        | Dec 21  |
| Window Washing  | 3 times per year | Dec. 6 – 8  |
| Tree Trimming (Coconut Trees)   | 3 times per year | Dec. 13   |
| Tree Trimming (Ficus & Autograph Trees)                                   | Semi-Annual      | Nov. 20   |
| Tree Trimming (Milo, Plumeria, Satin Leaves<br>Trees)                     | Annually         | Dec. 13   |
| Power Washing Sidewalks/Pool Area   | Quarterly        | TBD   |
| Power Washing Parking Lots  | Quarterly        | TBD   |
| Cleaning Swimming Pool  | 4 x Week         | MWFS  |
| Cleaning Around Trash Bins/Trash Chute                                    | 3 x Week         | MWF   |
| Gym, Common Area restrooms, grills, Common<br>Area hallways and elevators | Everyday         | M-F   |